

## Moving Checklist

### **8 Weeks Before**

- Budget moving expenses.
- Collect estimates from moving companies.
- Create a "Move" file or binder to keep track of estimates, receipts, and other important information.
- Start going through your home and deciding what you want to purge.

### **7 Weeks Before**

- Begin gathering personal, school, medical, veterinary, legal and financial records. Transfer as necessary.
- Contact your insurance agency to see what changes are required on your policy.
- Start transferring or canceling any memberships or subscriptions you may have.
- Search for new physicians, dentists, banks, etc., if necessary.

### **6 Weeks Before**

- Order packing supplies required, such as boxes, tape, packing wrap, permanent markers, etc.
- Start using or discarding items you cannot bring, like perishable food or cleaning supplies.
- Make arrangements for a yard sale and donations, if necessary.
- Begin packing items that are not used regularly.

### **4 Weeks Before**

- If you are using a moving company, choose your company and make your arrangements.
- File a change of address with the US Postal Service.
- Begin notifying utilities and personal bills of your address change.
- Continue packing items in your home, making sure to separate valuables you would like to transfer yourself if you are using a moving company.
- Label all boxes by contents and room destination.

### **2 Weeks Before**

- Dispose of anything you cannot transport or do not want to bring, such as, flammables, corrosives, and poisons.
- Tune up your car if you have a long distance to travel for you move, including tires, oil change, and other fluids topped off.
- Arrange for time off of work for your move, if needed.
- Prepare trip itinerary if you are moving a long distance.

- Start gathering items that belong with the home such as manuals and excess keys in a kitchen drawer.

### **1 Week Before**

- Begin packing boxes and suitcases you will need immediately upon arrival of your new residence, and keep them with you.
- Fill any necessary prescriptions that you will need over the next few weeks.
- Arrange pet/childcare, if necessary,
- Review your moving plans and confirm with your moving company.
- Begin preparing refrigerator/freezer for the move. Make sure to defrost no later than 24 hours prior to move date.

### **Moving Day**

- Check every room, closet, attic, garage, sheds, etc., to ensure there is nothing left behind.
- Leave a note with your new address for mail forwarding or arrange mail forwarding with a neighbor.
- Put remaining house keys, garage door openers, mail keys, etc., in kitchen drawer or on counter for new owners.
- Go over inventory and bill of lading with moving company.
- Record utility meters, if desired,

### **At Your New Home**

- Clean your new home.
- Make sure everything is in working order, make repair arrangements as necessary.
- Pick up any mail, if held at post office.
- Begin organizing your new home.
- Change DMV info.